

Oxleas NHS Foundation Trust
Charitable Fund
(Registered Charity No. 1061424)

Annual Report & Financial Statements Year Ended 31
March 2018

improving lives

Annual Report & Financial Statements 2017-18

Oxleas NHS Foundation Trust Charitable Fund (Registered Charity No. 1061424)

The Corporate Trustee presents the Charitable Fund Annual Report together with the Financial Statements for the year ended 31 March 2018 for the registered charity, prepared in accordance with Section 132 (1) of the Charities Act 2011 and The Charities (Accounts and Reports) Regulations 2008.

The charitable fund operates under a Declaration of Trust dated 17 February 1997. The aim of our Charity is to raise funds and attract donations that can be used to benefit a wide range of services provided by Oxleas NHS Foundation Trust. These include a wide range of health care including community services across a variety of locations such as people's homes, health centres, schools, prisons and hospitals. The Charitable Fund is an umbrella fund which is made up of 58 individual charitable funds (2016/17: 59 Funds). Oxleas NHS Foundation Trust is the Corporate Trustee of Oxleas NHS Foundation Trust Charitable Fund. In administering the objectives and activities of the fund, the Trustee gives careful consideration to the Charity Commission's general guidance on public benefit.

The following Directors of the Trustee are also members of Oxleas NHS Foundation Trust Board:

Chairman	Andy Trotter	Chief Executive Ben Travis (until 16 March 2018) Matthew Trainer (from 1 st October 2018)
		Acting Chief Executive Helen Smith (from 17 March 2018 to 30 th September 2018)
Vice Chair	Steve Dilworth	Deputy Chief Executive Helen Smith (until 16 March 2018 and from 1 st October 2018)
		Acting Deputy Chief Executive Iain Dimond (from 17 March 2018 to 30 th September 2018)

Non-Executive Directors

Seyi Clement
Steve Dilworth
Stephen James
James Kellock
Jo Stimpson
Yemisi Gibbons

Executive Board Directors

Dr Ify Okocha
Jazz Thind
Jane Wells
Simon Hart (until 23 November 2017)
Meera Nair (from 15 January 2018)

Trustee recruitment, appointment and induction

Oxleas NHS Foundation Trust is the Corporate Trustee of Oxleas NHS Foundation Trust Charitable Fund. Trustees of Oxleas NHS Foundation Trust Charitable Fund are appointed from the board of Oxleas NHS Foundation Trust.

Key management personnel information

The Trustees have concluded that the Directors of the Trust and the trust fund directors comprise the key management personnel of the charitable funds as they are in charge of:

- Directing and controlling the charitable funds
- Running and operating the charitable funds on a day-to-day basis.

The Directors of the Trust give their time freely and did not receive any remuneration during the year. The Directors of the Trust are required to declare any potential conflict of interests. No conflicts of interest were declared that impacted upon the Charity. The Directors of the Trust have agreed that no separate committee to manage the Charity is required due to the size of the Charity. The day-to-day administration and control of the 58 individual accounts that make up the Charity are delegated to members of Trust staff who are best placed to recognise needs (Fundholders) and are in a relevant post to the Charitable Fund concerned.

Individual Funds

No new funds were set up in the year. One fund was closed during the year as the site that it related to was no longer in use by Oxleas NHS Foundation Trust.

Annual Report & Financial Statements 2017-18

Reserves Policy

Charitable Fund policy states that all donations should be expended wherever within two years of receipt, except where funds are being saved for a specific purpose (either restricted or designated funds). The budget holders for each Trust fund are responsible for building reserves for their fund should this be deemed necessary, however at present no funds are saved for this purpose.

Risk Policy

The amount of funds held in respect of charitable funds is considered too small to support an investment portfolio. The Corporate Trustee does not consider there to be any major risks associated with the charitable funds due to the nature of the charitable activities undertaken. Funds spent during the year will be no more than the balance of reserves held.

Expenditure authorisation limits for Trust fund holders are now standardised. This is now in line with the Trust's signatory authority matrix. This is to ensure that all expenditure for the Trust is authorised using the same processes throughout the Trust.

The charitable fund is reliant on voluntary income and donations to allow expenditure on charitable activities. If income falls then the expenditure would have to fall as a result of this. The NHS is also by its nature subject to changes in government policy and funding decisions, and so there is an inherent risk as a result of any unforeseen changes in the NHS.

Accounting

Oxleas NHS Foundation Trust provides accounting facilities for the Trust Funds. Each charitable fund has a unique code which is debited or credited at the time of a transaction. Transactions are processed through the ledger system. Any balance owing to or from the Fund is transferred between the Trust Fund Account and Oxleas' bank account during the financial year.

Investment Policy

£600,000 has been reinvested with Lloyds Bank from September 2017 (April 2017: £600,000). Interest in 2017-18 was earned at 0.575% (2016/17: 0.625%).

Financial Review

During the year charitable funds of £49,000 (2016/17: £93,000) were generated, whilst in the same year expenditure totalled £139,000 (2016/17: £139,000), resulting in net expenditure of £90,000 (2016/17: £46,000). Donations remain a considerable source of income to the funds with £6,000 of income, with the remainder coming from charitable activities and returns on investments. Charitable activities represent £138,000 of the expenditure. The charitable funds amount to £646,000 (2016/17: £736,000), which means that the funds can continue to be expended in line with the above policies.

The forensic psychology fund once again saw significant movement, with £4,000 of income and £45,000 of expenditure. A significant amount of expenditure related to staff training and research groups.

How to contact us

Further information about particular funds can be obtained from the Senior Financial Accountant, in the first instance. Copies of the Annual Accounts for Oxleas NHS Foundation Trust Charitable Fund can be obtained by writing to the Director of Finance at the same address.

Thank you

Service users have benefited greatly from the generosity of family, friends, staff and the wider community who have made donations to the Trust funds and helped with fundraising efforts. Thank you also to our volunteers, 16 of who manage our snack shops. The profits from the shop are put into two Trust funds; one for Adult mental health patients within Oxleas House and the other being the Trust fund for Older people. The funds are used to pay for entertainers on the wards, emergency clothing and toiletries, and also to keep the gardens looking good for our patients, visitors and staff which has been a particular focus this year. The funds are also used for certain items of equipment on the ward and for celebrating special occasions for the patients. Funding received has been used across many funds to provide training and guidance for staff, meaning that the benefits do not solely apply to Oxleas NHS Foundation Trust but to society as a whole.

Oxleas NHS Foundation Trust

On 1st April 2017, Oxleas NHS Foundation Trust reorganised its services into the boroughs that it serves so that the services better meet the needs of our patients and service users. The Trust provides services in Greenwich, Bexley and Bromley. In addition, the Trust has expanded the services that it offers in prisons and forensic services.

Our services cover; in the borough structure of Greenwich, Bexley and Bromley:

- Adult Mental Health (including the interests of those in forensic and prison services)
- Older People Mental Health
- Adult Community Health
- Children and Young People (both mental health and physical health services)
- Learning Disability
- Queen Mary's Hospital

How we organise ourselves: reference and administrative details

Charity Number

Our registered charity number is 1061424.

Registered Address

The charity is located at:
Oxleas NHS Foundation Trust
Pinewood House
Pinewood Place
Dartford
Kent
DA2 7WG

Our advisers

Independent Examiners

Deloitte LLP
3 Victoria Square
Victoria Street
St Albans
United Kingdom
AL1 3TF

Bankers

Lloyds Bank
4th Floor
25 Gresham Street
London
EC2V 7HN

Internal Auditor

KPMG LLP
8th Floor East
15 Canada Square
London
E14 5GL

How we manage your donations

The Charity makes grants from both its unrestricted and restricted funds to Trust staff and issues other expenditure in relation to patient welfare, staff welfare and other expenditure. The largest 12 funds also incur an administration fee from Oxleas NHS Foundation Trust and the independent examination fees, apportioned across the funds by size.

Unrestricted funds: These funds are received by the charity with no particular preference expressed by the donors as to how the money should be spent, or paid for a designated location but into a fund where there are no restrictions on how this money should be spent.

Restricted funds: These are funds donated for a specific purpose expressed by the donor into either a new fund created for a specific purpose or an existing restricted fund and are spent as such.

What we plan to do with your donations: our future plans

Charitable Fund policy states that all donations should be expended wherever within two years of receipt, and we will continue to ensure that donations are spent on enhancing patient care by funding a wide range of activities and training over and above the core services and facilities that are funded by the NHS.

Annual Report & Financial Statements 2017-18

Statement of Trustee responsibilities

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently, subject to any material departures disclosed and explained in the financial statements;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved on behalf of the Corporate Trustee



Jazz Thind

Director of Finance
Oxleas NHS Foundation Trust

20th November 2018

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF OXLEAS NHS FOUNDATION TRUST CHARITABLE FUND

I report to the trustees on my examination of the accounts of Oxleas NHS Foundation Trust Charitable Fund for the year ended 31st March 2018 which comprise the Statement of Financial Activities, the Balance Sheet, the Statement of Cash flows and the related notes 1 to 16.

This report is made solely to the charity's trustees, as a body, in accordance with section 145 of the Charities Act 2011 and regulations made under section 154 of that Act. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for my work, for this report, or for the opinions I have formed.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the 2011 Act). You are satisfied that your charity is not required by charity law to be audited and have chosen instead to have an independent examination.

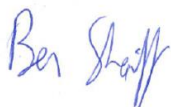
I report in respect of my examination of your charity's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the Trust as required by section 130 of the 2011 Act; or
- the accounts do not accord with those records; or
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Ben Sheriff FCA
for and on behalf of Deloitte LLP
St Albans, United Kingdom
Date: 4 December 2018

Oxleas NHS Foundation Trust Charitable Fund
Annual Report & Financial Statements 2017-18

Statement of Financial Activities for the year ended 31 March 2018

		2017/18	2017/18	2017/18	2016/17	2016/17	2016/17
	Note	Unrestricted Funds £'000	Restricted Funds £'000	Total Funds £'000	Unrestricted Funds £'000	Restricted Funds £'000	Total Funds £'000
Income and endowments							
Donations	4.1	5	1	6	32	3	35
Other trading activities	4.2	-	20	20	4	12	16
Investment Income	4.3	6	2	8	2	2	4
<u>Other Income</u>	4.4	<u>8</u>	<u>7</u>	<u>15</u>	<u>26</u>	<u>12</u>	<u>38</u>
<u>Total Income</u>		<u>19</u>	<u>30</u>	<u>49</u>	<u>64</u>	<u>29</u>	<u>93</u>
Expenditure On:							
Raising funds	5.1	-	1	1	-	3	3
Charitable activities	5.2	<u>82</u>	<u>56</u>	<u>138</u>	<u>107</u>	<u>29</u>	<u>136</u>
Total expenditure		<u>82</u>	<u>57</u>	<u>139</u>	<u>107</u>	<u>32</u>	<u>139</u>
Net expenditure		(63)	(27)	(90)	(43)	(3)	(46)
Transfers between funds		-	-	-	1	(1)	-
Net movement in funds		<u>(63)</u>	<u>(27)</u>	<u>(90)</u>	<u>(42)</u>	<u>(4)</u>	<u>(46)</u>
Reconciliation of funds							
Total funds brought forward		<u>378</u>	<u>358</u>	<u>736</u>	<u>420</u>	<u>362</u>	<u>782</u>
Fund balances carried forward		<u>315</u>	<u>331</u>	<u>646</u>	<u>378</u>	<u>358</u>	<u>736</u>

Oxleas NHS Foundation Trust Charitable Fund
Annual Report & Financial Statements 2017-18

Balance Sheet as at 31 March 2018

	Note	Unrestricted funds £'000	Restricted funds £'000	Total at 31 March 2018 £'000	Unrestricted funds £'000	Restricted funds £'000	Total at 31 March 2017 £'000
Current Assets							
Cash at bank and in hand		315	362	677	374	358	732
Debtors	10	-	-	-	<u>9</u>	-	<u>9</u>
Total Current Assets		<u>315</u>	<u>362</u>	<u>677</u>	<u>383</u>	<u>358</u>	<u>741</u>
Creditors							
Creditors: Liabilities falling due within one year	11	-	(31)	(31)	(5)	-	(5)
Net Current Assets		<u>315</u>	<u>331</u>	<u>646</u>	<u>378</u>	<u>358</u>	<u>736</u>
Total Net Assets		<u>315</u>	<u>331</u>	<u>646</u>	<u>378</u>	<u>358</u>	<u>736</u>
Funds of the Charity							
Restricted income funds	12	-	331	331	-	358	358
Unrestricted income funds	13	<u>315</u>	-	<u>315</u>	<u>378</u>	-	<u>378</u>
Total Charity Funds		<u>315</u>	<u>331</u>	<u>646</u>	<u>378</u>	<u>358</u>	<u>736</u>

The notes on pages 11 to 17 form part of these accounts.

Approved on behalf of the Corporate Trustee



Jazz Thind
Director of Finance
Oxleas NHS Foundation Trust

20th November 2018

Statement of Cash Flows for the Year Ending 31st March 2018

	Note	Year Ended 31 st March 2018 £000	Year Ended 31 st March 2017 £000
Cash flows used in operating activities:			
Net Cash used in operating activities	15	(63)	(80)
Interest Income	4.3	<u>8</u>	<u>4</u>
Net cash used in investing activity		8	4
Change in cash and cash equivalents in the year		(55)	(76)
Cash and cash equivalents at the beginning of the year		732	808
Total cash and cash equivalents at the end of the year		677	732

Notes to the Accounts

1 Accounting Policies

1.1 Basis of preparation

These financial statements have been prepared under the historical cost convention and in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice (FRS 102), applicable United Kingdom Financial Reporting Standards (FRS 102) and the Charities Act 2011. The Trustees consider that the going concern basis is an appropriate basis on which to prepare these financial statements. No significant judgements have been exercised in preparing the financial statements as none of the charity's operations require such judgement, similarly there no key sources of estimation uncertainty.

The charity constitutes a public benefit entity as defined by charities SORP (FRS 102).

1.2 Income

All income is recognised once the Charity has entitlement to the resources, it is probable that the resources will be received and the monetary value can be measured with sufficient reliability.

When there are terms or conditions attached to income then these terms or conditions must be met before the income is recognised as the entitlement condition will not be satisfied until that point. Where terms and conditions have not been met or uncertainty exists as to whether they can be met then the relevant income is not recognised in the year but deferred and shown on the balance sheet as deferred income. The above applies to all sources of income that appear on the Statement of Financial Activity, being Donations, Other trading activities, Investment income and Other income.

1.3 Funds structure

Oxleas NHS Foundation Trust Charitable Fund comprises 'restricted income' and 'unrestricted income' funds. Where there is a legal restriction on the purpose to which a fund may be put, the fund is classified in the accounts as a restricted fund. All 'unrestricted' funds can be spent at the Trustee's discretion. The major funds and material funds held in this category are disclosed in notes 12 and 13 of the Accounts. The Charity has no 'endowment funds'.

1.4 Expenditure and irrecoverable VAT

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to each category of expense shown in the Statement of Financial Activities. All expenditure is recognised once there is a legal or constructive obligation committing the Charity to make payment to a third party. VAT is irrecoverable and is charged against the category of resources expended for which it was incurred

1.5 Analysis of governance and support costs

The Charitable Fund was charged £4,800 by Oxleas NHS Foundation Trust (2016/17: £4,800) to cover the cost of Fund management and administration as no staff are directly employed by the charity. The charge made by the NHS Foundation Trust is at a fair open market rate and represents appropriate recharges of staff and non-staff costs to Oxleas NHS Foundation Trust. The cost is apportioned between the largest twelve funds based on individual balances at the start of the financial year. Governance costs relate to the independent examination fee. The apportioned governance costs relating to restricted funds are accounted for under restricted funds and the apportioned governance costs for unrestricted funds are accounted for under unrestricted funds. These costs are included within the total cost of 'charitable activities'.

1.6 Costs of raising funds

The costs of raising funds are those attributable to raising income for the Charity. They represent fundraising costs.

1.7 Charitable activities

Expenditure on activities for the ongoing benefit of patients and staff are charged directly to Charitable Activities, as are all costs incurred in the pursuit of the charitable objects of the charity.

1.8 Cash and cash equivalents

Cash at bank and in hand is held to meet the day to day running costs of the charity as they fall due.

1.9 Creditors

Creditors are amounts owed by the charity. They are measured at the amount that the charity expects to have to pay to settle the debt.

1.10 Debtors

Debtors are amounts owed to the charity. They are measured at the amount that the charity expects to receive to settle the debt.

2. Prior year comparatives by type of fund

The primary statements provide prior year comparatives in total; notes 4,5,12 and 13 provide prior period comparatives for the Statement of Financial Activities and the Balance Sheet for each of the types of fund held.

3. Related Party Transactions

Neither the Corporate Trustee or key management staff or parties related to them have undertaken any material transactions with Oxleas NHS Foundation Trust Charitable Fund during the financial year or received any benefit from the Charity in payment or kind. The Charitable Fund made a payment of £4,800 to Oxleas NHS Foundation Trust for the administration and management costs of Oxleas NHS Foundation Trust during the financial year (2016/17: £4,800).

4. Analysis of income and endowment from generated funds

4.1 Income from Donations

	Unrestricted funds 2017/18 £000	Restricted funds 2017/18 £000	2017/ 18 Total £000	Unrestricted funds 2016/17 £000	Restricted funds 2016/17 £000	2016/ 17 Total £000
Donations						
Holbrook	2	-	2	-	-	-
Forensic						
Psychology	1	-	1	-	-	-
Bromley Inpatient	-	-	-	29	-	29
Pharmacy	-	-	-	-	1	1
Other Funds	2	1	3	3	2	5
Total	5	1	6	32	3	35

Donations from individuals are gifts from members of the public, relatives of patients and staff.

Oxleas NHS Foundation Trust Charitable Fund
Annual Report & Financial Statements 2017-18

4.2 Other Trading Activities

	Unrestricted funds 2017/18	Restricted funds 2017/18	2017/ 18 Total	Unrestricted funds 2016/17	Restricted funds 16/17	2016/ 17 Total
	£000	£000	£000	£000	£000	£000
Fundraising						
Greenwich						
Older People	-	18	18	-	8	8
Horizon House						
Funds	-	-	-	-	-	-
Postgraduate						
Fund	-	-	-	-	-	-
Greenwich						
Adults	-	2	2	-	3	3
QMS General	-	-	-	3	-	3
Other Funds	-	-	-	1	1	2
Total	-	20	20	4	12	16

4.3 Interest Income

£8,000 interest was earned on the Trust Funds for 2017/18 (2016/17: £4,000).

Interest is apportioned between all charitable funds based on their balance at the end of each month throughout the financial year.

4.4 Other Incoming Resources

	Unrestricted funds 2017/18	Restricted funds 2017/18	2017/ 18 Total	Unrestricted funds 2016/17	Restricted funds 2016/17	2016/ 17 Total
	£000	£000	£000	£000	£000	£000
Pharmacy Fund	-	7	7	-	11	11
Child &						
Adolescent						
Psychotherapy	4	-	4	-	-	-
Postgraduate						
Fund	2	-	2	7	-	7
Forensic						
Psychology	2	-	2	19	-	19
Other Funds	-	-	-	-	1	1
Total	8	7	15	26	12	38

5. Analysis of charitable expenditure

5.1 Expenditure on raising funds: fundraising

	Unrestricted funds 2017/18	Restricted funds 2017/18	2017/ 18 Total	Unrestricted funds 2016/17	Restricted funds 2016/17	2017/ 18 Total
	£000	£000	£000	£000	£000	£000
Fundraising						
Expenditure						
All Funds	-	1	1	-	3	3
Total	-	1	1	-	3	3

5.2 Charitable Activities

	Unrestricted funds 2017/18 £000	Restricted funds 2017/18 £000	2017/18 Total £000	Unrestricted funds 2016/17 £000	Restricted funds 2016/17 £000	2016/ 17 Total £000
Patient Welfare						
Greenwich Older People	-	8	8	-	11	11
Greenwich Adults	-	3	3	-	3	3
Forensic Psychology	-	-	-	16	-	16
Other Funds	3	2	5	1	-	1
	3	13	16	17	14	31
Staff Welfare						
QMS Training & Education	-	23	23	-	-	-
Postgraduate Community Nursing	17	-	17	6	-	6
Bracton	-	11	11	-	-	-
Other Funds	-	4	4	-	3	3
	4	-	4	3	4	7
	21	38	59	9	7	16
Other Expenditure						
Forensic Psychology	41	-	41	70	-	70
Forensic Psychiatry	7	-	7	4	-	4
QMS Training & Education	-	-	-	-	2	2
Other Funds	5	-	5	1	2	3
	53	-	53	75	4	79
Governance Costs	5	5	10	6	4	10
Total	82	56	138	107	29	136

Governance costs including a £4,800 for the 2017/18 independent examination fee (2016/17: £4,800) and a £4,800 recharge of administrative costs from Oxleas NHS Foundation Trust (2016/17: £4,800) have also been added to Charitable activities expenditure in 2017/18, giving the total expenditure of £138,000 in the Statement of Financial Activities.

6. Role of Volunteers

We have 16 volunteers who manage our two snack shops, one based in the Memorial Hospital, and one in Oxleas House. The profits from the shop are put into two Trust funds one for adult mental health patients within Oxleas House and the other being the Trust fund for Older people. The funds are used to pay for entertainers on the wards, emergency clothing and toiletries, and also to keep the gardens looking good for our patients, visitors and staff. This year a garden party with entertainers is planned. The funds are also used for certain items of equipment on the ward and for celebrating special occasions for the patients.

7. Trustees remuneration, benefits and expenses

The directors of the charity's corporate trustee give their time freely and receive no remuneration for the work that they undertake as trustees. No expenses were claimed by the directors of the corporate trustee in the period.

8. Independent examiner's remuneration

The independent examiner's remuneration of £4,800 (2016/17: £4,800) related solely to the independent examination with no other additional work being undertaken.

9. Transfers between Funds

There have been 2 transfers between funds in this financial year. Both of these related to the reorganisation of the funds and closing of funds that have had no activity for more than two years. These transfers totalled £1,829 and are between unrestricted funds.

10. Analysis of Current Assets

	2017/18 Total £000	2016/17 Total £000
Amounts due from Oxleas NHS Foundation Trust	-	9
Total	-	9

11. Analysis of Current Liabilities

	2017/18 Total £000	2016/17 Total £000
Independent examiners' fee accrual	10	5
Amounts due to Oxleas NHS Foundation Trust	21	-
Total	31	5

No special conditions apply to the amount due to Oxleas NHS Foundation Trust.

12. Analysis of restricted funds

The following funds, shown separately below, are considered material in respect of the size of their opening/closing balances.

	Balance 1 April 2017 £000	Resources		Transfers £000	Balance 31 March 2018 £000
		Incoming £000	Expenditure £000		
QMS Training & Education*	41	-	(23)	-	18
Pharmacy*	63	7	(2)	-	68
Bracton Fund*	89	-	(4)	-	85
Other funds (55)	<u>165</u>	<u>23</u>	<u>(28)</u>	-	<u>160</u>
Total	<u>358</u>	<u>30</u>	<u>(57)</u>	=	<u>331</u>

*The purpose of QMS Training & Education and Pharmacy funds are for staff training only. The Bracton fund is a reward group for those residents who are working towards giving up the use of illicit substances.

	Balance 1 April 2016 £000	Resources		Transfers £000	Balance 31 March 2017 £000
		Incoming £000	Expenditure £000		
QMS Training & Education*	44	-	(3)	-	41
Pharmacy*	40	12	(4)	15	63
Bracton Fund*	93	1	(5)	-	89
Other funds (55)	<u>185</u>	<u>16</u>	<u>(20)</u>	<u>(16)</u>	<u>165</u>
Total	<u>362</u>	<u>29</u>	<u>(32)</u>	<u>(1)</u>	<u>358</u>

*The purpose of QMS Training & Education and Pharmacy funds are for staff training only. The Bracton fund is a reward group for those residents who are working towards giving up the use of illicit substances.

13. Analysis of unrestricted funds

	Balance 1 April 2017 £000	Resources		Transfers £000	Balance 31 March 2018 £000
		Incoming £000	Expenditure £000		
Forensic Psychology*	110	4	(45)	-	69
Forensic Psychiatry*	38	-	(8)	-	30
Postgraduate*	52	2	(18)	-	36
Other funds (55)	<u>178</u>	<u>13</u>	<u>(11)</u>	-	<u>180</u>
Total	<u>378</u>	<u>19</u>	<u>(82)</u>	=	<u>315</u>

*The purpose of Forensic Psychology and Forensic Psychiatry are for research, staff support and education. The Postgraduate fund is for the further education and training of medical staff.

Oxleas NHS Foundation Trust Charitable Fund
Annual Report & Financial Statements 2017-18

	Balance 1 April 2016 £000	Resources		Transfers £000	Balance 31 March 2017 £000
		Incoming £000	Expenditure £000		
Forensic Psychology*	181	21	(92)	-	110
Forensic Psychiatry*	44	-	(6)	-	38
Postgraduate*	52	7	(7)	-	52
Other funds (55)	<u>144</u>	<u>36</u>	<u>(3)</u>	<u>1</u>	<u>178</u>
Total	<u>421</u>	<u>64</u>	<u>(108)</u>	<u>1</u>	<u>378</u>

*The purpose of Forensic Psychology and Forensic Psychiatry are for research, staff support and education. The Postgraduate fund is for the further education and training of medical staff.

14. **Connected Organisations**

Oxleas NHS Foundation Trust			
2017-18		2016-17	
Total Income £000	Surplus £000	Total Income £000	Deficit £000
257,368	3,449	246,979	(1,798)

15. **Reconciliation of net movement in funds to cash used in operating activities**

	2017/18 Total £	2016/17 Total £
Net movement in funds	(90)	(45)
Adjustments for:		
Deduction in bank interest shown in investments	(8)	(4)
Decrease/ (increase) in debtors	9	(5)
Increase/ (decrease) in creditors	<u>26</u>	<u>(26)</u>
Net cash used in operating activities	<u>(63)</u>	<u>(80)</u>

16. **Post Balance Sheet Events**

There were no post balance sheet events.

Ways in which to support our charity

Donations can be made in the following ways:-

Direct into the bank account

Please contact Oxleas NHS Foundation Trust finance department on 01322 625798 in order to discuss the donation and obtain our bank details.

By post

Please send a cheque made payable to 'Oxleas NHS Foundation Trust' and include on the back of the cheque the funds that you would like to donate to so that we can arrange an internal transfer from there. Please send this cheque to:

Oxleas NHS Foundation Trust
Finance Department
Pinewood House
Pinewood Place
Dartford
Kent
DA2 7WG

By donation/fundraising on our behalf

For example by opening a Just Giving page. If you are an individual, group or organisation who is interested in raising money on behalf of the Charity please contact Oxleas finance on 01322 625798 for help and support with your planned event.

Gift aid

Gift aid allows us to increase the value of your donations at no extra cost to you. For every pound donated to us we can get an extra 25 pence from HM Revenue and Customs helping your donation go further. The only condition in doing this is that you are a UK tax payer. In order to allow us to claim Gift aid simply advise us at the time of making your donation and provide us with your full name and address.